



***Mark Shepherd***  
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**Step by Step for non CDL**

- 1) Fill out an application for KCSC
  - a. Be Interviewed and possibility hired
- 2) Summit a Background Check. (1-2 weeks)
  - a. Starting at \$30
    - i. Paid back to driver once they drive for 6 days
- 3) Take a 3 Day Safety Class
  - a. Paid by the state
  - b. Usually about an hour away
  - c. No reimbursement
  - d. Takes about 1-3 months to attend
- 4) Take Class CDL Test at the DMV for CDL Permit
  - a. Class B \$36
    - i. Paid back to driver once they drive for 6 days
  - b. Class P (Personal Passenger) endorsement \$19
    - i. Paid back to driver once they drive for 6 days
  - c. Class S (School Bus) endorsement \$19
    - i. Paid back to driver once they drive for 6 days
- 5) Train for your yellow card
  - a. Ride a bus for 4 hours with students on it
    - i. Free Training by Mark
    - ii. No Pay
    - iii. Unknown Time to Complete
  - b. Drive a bus for 8 hours with no students on it
    - i. Free Training by Mark
    - ii. No Pay
    - iii. Unknown Time to Complete
- 6) Train for Pre-Trip & Skills Test
  - a. Free training by Mark
  - b. No Pay
  - c. Unknown Time to Complete
- 7) Take the Pre-Trip & Skills Test
  - a. \$100
    - i. Paid back to driver once they drive for 6 days
  - b. Located in South Bend
  - c. 4 hours long
  - d. No Pay
- 8) DMV to get your Class CDL
  - a. \$36
    - i. Paid back to driver once they drive for 6 days